



### APPLICATION FOR AMENDMENT/REPLACEMENT OF CERTIFICATE

To be completed by applicant

Name:	*NRIC/FIN No.:
Address:	Tel No. (Home): Tel No. (Office):
Postal Code:	Mobile phone No.:
Email Address:	
Course:	
<input type="checkbox"/> I would like to request for a replacement of certificate for the above course/module(s). Reason for the replacement certificate(s) is _____.	
<input type="checkbox"/> Kindly amend certificate no. _____	
<input type="checkbox"/> Name should be _____	
<input type="checkbox"/> *NRIC/FIN No. should be _____	
<input type="checkbox"/> Please specify _____ (wrong version)	
_____	_____
Signature of Applicant	Date
Please attached the following documents:	
<ul style="list-style-type: none"><li>• photocopy(s) of your statements of results</li><li>• original module certificate(s)</li></ul>	
<b>Cost of replacement of certificate fees as follow:</b>	
Certified True copy of Diploma Certificate/Transcript	S\$53.50

#### II For office use

Received by: _____ (Name of staff)
Date: _____
Processed by: _____ (Presiding Examiner)
The Certificate has been duly amended/replaced on _____.
New Certificate No. _____